

NEWQUAY NEIGHBOURHEAD PLAN: WORKING PARTY MEETING

11am 14th December 2016 Room 11 Marcus Hill

Present: **NTC:** Joanna Kenny (notes)
 CRCC: Claire Hurley Tracey Edwards
 Cornwall Council: Esther Richmond,

Apologies: Colleen O’Sullivan Dave Sleeman, Margaret North
 Ghislaine Gwilliam, Sandy Carter, John Rainbow

ITEM	NOTES	ACTION
1	<p>QUESTIONNAIRE FEEDBACK</p> <ul style="list-style-type: none"> • Responses still trickling in after the closure date– agreed would process all returns received up to the final production of the analysis • Tracey would work on the analysis and produce a version to be published on the Website in January 	CRCC
2	<p>ADMINISTRATION</p> <p>i. Action points: (long outstanding)</p> <ul style="list-style-type: none"> • Working Party Administration, TOR etc : Andy Curtis to progress at Planning Committee. • Still need Colan refusal letter <p>ii. Basecamp Policies</p> <ul style="list-style-type: none"> • Colleen would put an updated draft policy document for review on basecamp following the policy review exercise by Joanna, Tracey and Colleen on 9th December • The Local Plan had been adopted on November 22nd – clearly there would be an interregnum between the loss of the Restormel land protection policies and those proposed in the NNP. 	

	<p>iii. Budget</p> <ul style="list-style-type: none"> • The final DCLG grant available for £2,400 available had been notified as awarded in November – Joanna would await the Groundworks notification and process the award with the Town Clerk. • CRCC to provide : <ul style="list-style-type: none"> ○ Spend so far including payments to contractors ○ Budget for the (hopefully) last 4 months of the project – including amount scheduled to be paid contractors <p>iv Website</p> <p>A meeting had been set up on 10 January to discuss a revision of the web site for Joanna, Tracey and Louise</p>	<p>JK</p> <p>CRCC</p>
<p>3</p>	<p>SCHEDULE FOR PLAN PRODUCTION</p> <p>The schedule for Plan Production agreed at the last meeting was reviewed – some tweaking but target dates largely unchanged.</p> <ul style="list-style-type: none"> • March 2016/February 2017 Plan Development <ul style="list-style-type: none"> ○ Draft Policy document set up on Basecamp and policies entered and developed as appropriate. Special areas that needed to be considered: <ul style="list-style-type: none"> ▪ Economy sites – specifically the old Jewsons site and Prow Park, Joanna to circulate list of sites identified by Restormel – preference for startup or small businesses – any proposals for residential likely to be required to be mixed use? ▪ SMP2 updates showed coastal erosion on average 5-7 metres along complete coastline (with some specific areas with a wider amount). CC Environment Service suggested no build on or within 10 metres of erosion line or where access affected by erosion. ▪ CCMA to be declared as recommended in the latest update reports along the entire Parish coastline – largely a management exercise facilitated by the Town Council for all interested parties. Coleen had reported some 	<p>C O'S</p> <p>JK</p>

	<p>concern by Natural England – Coleen to set up meeting to resolve any issues</p> <ul style="list-style-type: none"> ▪ View & vistas – it was agreed to adopt the approach proposed by consultant Tim Kellett of listing the areas but supported by a photo portfolio of the views concerned. In January, would issue a press release calling for photos from the public. Would need a way of providing maps for public to illustrate where photos taken – could use Google Maps but would need to think how residents not on-line could contribute. ▪ Design Policies – need to clarify with Tim whether adopting a Newquay specific guide or refer out to existing design documents. Tim would be contracted to update the Shopfront Guide document – but that could be post submission? <ul style="list-style-type: none"> ○ Landscape Evaluation led by consultant Kath Statham. The majority of the documentation had been completed with a couple of areas to complete in January. A meeting had been arranged on January 11th at which Kath would lead on the sensitivity to development final stage – and identify any policies coming out of this exercise. ○ Need own Allocation document to identify share of Newquay and Quintrell Downs housing numbers - Claire to request numbers from Rob Lacey <ul style="list-style-type: none"> • January/February 2017 – write Draft Plan <ul style="list-style-type: none"> ○ Town Council would need to liaise with neighbouring parishes and statutory bodies – to be identified - CRCC provide list to Town Council ○ Issue confirmation, analysis of supporting evidence , identify gaps • Target date for formal 6 week public consultation on detailed proposed policies 20th February/31st March 2017 May need SEA analysis at same time. <ul style="list-style-type: none"> ○ Events and communications – £2,000 budget <ul style="list-style-type: none"> ▪ Initial Event to announce Consultation – say in evening. Needs to be announced beforehand 	<p>C O'S</p> <p>January W Party</p> <p>CH</p> <p>CH</p>
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	<p>(Newquay Voice 15th Feb, story presented 11th?)</p> <ul style="list-style-type: none"> ▪ 4/5 events in different areas over 5 weeks – both day and evening? Maybe coinciding with Residents Association meetings ▪ At least One Saturday all day drop in ▪ Venues Newquay Centre, Cinema, Sports Centre? ▪ Specific liaison with Stakeholders, BiD etc <ul style="list-style-type: none"> • Submission to Cornwall Council (5 months minimum) <ul style="list-style-type: none"> ○ April 2017 - submit Plan to Cornwall Council & check compliance ○ mid April/May Statutory consultation ○ June/July Examination ○ Review Examiners results mid August ○ Aug (mid) Notification of Referendum ○ September 2017 Referendum 	<p>NTC/CRCC</p> <p>CRCC</p>
4	<p>SCHOOLS LIAISON</p> <p>Youth Referendum put back to an appropriate date in the Spring term, which would match consultation period.</p> <p>A joint project being set up between students of Tretherras and Treviglas, meeting on 14th December. A summary of policies (so far) to be provided to the School teams</p>	<p>CH</p>
5	<p>STEERING GROUP</p> <p>Last Steering Group meeting took place on 24th November – agreed proposed Plan production schedule.</p> <p>Next meeting to be scheduled early February prior to formal consultation</p>	
6	<p>NEXT MEETING As normal third Thursday of month at 11am 17th January, 2017</p>	