

NEWQUAY NEIGHBOURHEAD PLAN: WORKING PARTY MEETING

11am 21 April 2016 Room 11 Marcus Hill

Present: NTC: Sandy Carter, Margaret North, Dave Sleeman,
Joanna Kenny (notes)

CRCC: Claire Hurley,

Cornwall Council: Colleen O’Sullivan

Apologies: Tracy Edwards, Darren Daniels, Esther Richmond
Ghislaine Gwilliam,

ITEM	NOTES	ACTION
1	<p>ADMINISTRATION</p> <p>1. Action points: (long outstanding)</p> <ul style="list-style-type: none"> • Working Party Administration, TOR etc : Andy Curtis to progress at Planning Committee. • Still need Colan refusal letter <p>2. Basecamp</p> <ul style="list-style-type: none"> • The new members on the Working Party to be provided with access to Basecamp. Could be used for different versions of policy documents • All publically available information, information documents, meeting notes etc should be recorded on the Website – via Louise Sykes in the Town Council office <p>iii. Budget</p> <ul style="list-style-type: none"> • Rather to everyone’s surprise, the NNP have been awarded a further £4,600 grant and been encouraged to apply for the remaining £2,400 grant remaining • Town Council had authorised the widening of the ‘Awards for All’ grant application to cover the costs of two rounds in June and September of house to house consultation with prepaid returns for TR7 – the remaining TR8 households (around 100) would be hand delivered– Coleen undertook to obtain quotes to the cost, 	<p>JK/AC</p> <p>CRCC</p>

	<p>Secretary's Note: Quote follows:</p> <p>Indicative cost for 8,000 homes, double sided 6 page Black & White + covering letter and reply paid envelope</p> <p>£1,547.26 8,000 x A4 x 7 sheets printed black and white on 90g white, insert into C5 NCH (advance mail) window outer, with a BRE (C5) and release to Royal Mail.</p> <p>£4,509.30 As above in colour (possibly cheaper if printed externally)</p> <p>£2,277.40 Postage (does that include returns?)</p> <p>? Layout and Design</p> <ul style="list-style-type: none"> • A new budget amounting to £37,300 supported by £19,600 funding already obtained and a further £12,400 anticipated grant funding. To be authorised by the Planning Committee who control the budget • This included Stage 2 Assessment work by Kath Stathan and work by Tim Kellett on Design Guide <p>Secretary's Note – 'Awards for All' grant may not be obtained before June – query, can we fund from existing budgets (include Council funding)</p>	<p>JK</p>
<p>2</p>	<p>SCHEDULE FOR PLAN PRODUCTION</p> <p>Local Plan still scheduled to be adopted in September 2016 (Secretary's Note: some officers anticipate November) it was agreed that a realistic Plan Production would be:</p> <ul style="list-style-type: none"> • March/May Landscape Evaluation Phase I, led by Kath Roberts. A Training session took place on 9th April, areas had been allocated to various teams, due to report back at normal last Wednesday meeting on 27th May. • May/June Landscape Evaluation Phase II – terms of reference to be agreed but should include Settlement Edge analysis (Newquay Town, Watergate, Tregurrian) and Renewables Sensitivity analysis • May/June Design Guide development – A Workshop had taken place 2 April – next tasks would be ???? • May/June: An Economy Workshop had taken place 20th April – identified need for starter business space (Jewsons?) – 	

	<p>agreed to schedule further meetings on Tourism and Retail</p> <ul style="list-style-type: none"> • May/June Work with Schools on appropriate Apps/Video/Web publicity • June: Parish Allocations Document – just to identify which numbers from the Local Plan were in the Parish . Not appropriate to do 5 year land supply as that was Cornwall wide • June/July – public consultation on outline policies, house to house questionnaire/ response paid • July– Issue confirmation, analysis of supporting evidence , identify gaps • July/August - Policy writing + SEA scoping exercise (if necessary) • September/October Formal 6 week public consultation on detailed policies plus Youth Referendum - via post and response paid • November - submit Plan to Cornwall Council 	
3	<p>SCHOOLS LIAISON</p> <p>A catch up meeting was taking place in the afternoon.</p>	
4	<p>STEERING GROUP</p> <p>Last meeting took place 16th March in Newquay Centre – Next meeting to be scheduled.</p>	
5	<p>THEME DEVELOPMENT</p> <ul style="list-style-type: none"> • Environment, Landscape and Habitant, in two phases: <ul style="list-style-type: none"> ○ Phase 1 Landscape Character Assessment Volunteers currently gaining information based on Kath’s traing ○ Phase 2 – Claire to discuss with Kath, need Settlement Edges Analysis and Renewables sensitivity analysis • Housing – Productive workshop held and supporting paper produced. Deskwork required to produce Local Allocations Document Some issues passed to policy development • Economy – (and Tourism). CRCC has updated the Hotel Study with current facts – Local Plan indicates that 	<p>CH</p> <p>CH</p>

	<p>Neighbourhood Plan should do an Employment Space Study. Two further meetings on Tourism and Retail to be scheduled</p> <ul style="list-style-type: none"> • Design (including Heritage, shop fronts etc). The NNP likely to contain a simple policy of referring to a Local Design Guide. Workshop had taken place on April 2. Sepcification for Tim Kellett to be agreed. • Need to include consultation to get developer’s perspective is included – both small and large. A subgroup with separate meetings with each developer? Darren to liaise with Chris Luxon • Connectivity – inc cycle paths, May be covered at the higher level Local Plan – with no more than a statement in the Neighbourhood Plan – say that estates needed to be planned to fit into an appropriate infrastructure linking roads and providing pedestrian walkways to encourage a community feel – discuss with Dave Edmondson. • Community Facilities • Local expansion on policies included for Newquay which mostly refer to central Newquay. Need to identify valued open spaces, conservation areas, specific street scenes, Retail Centres (including Chester Road) – Colleen to check if any Article 4 directions exist • JK has produced a table of planning decisions at Town Council over last 3 years – several common themes appearing – Environment, HMOs, Garden Grabbing etc. A living document to be kept updated • 	<p>DD</p> <p>C O’S</p>
<p>6</p>	<p>POSSIBLE POLICIES</p> <ul style="list-style-type: none"> • Feedback from presentations requires each identifiable area (Pentire, Porth, Minor etc) to be covered separately in plan • Definition of sufficient parking but that would include available street parking – any difference for HMOs? needed written evidence of need • HMOs – consider policy being developed in Falmouth – a problem if over 30% (say) in any street – would need an Article 4 direction • Urban Design – refer to separate guide; can talk about size, sustainable/energy efficiency. Also a section on local 	

	<p>climate conditions – salt, wind etc. E.g. Materials, Poor quality gate fixings fail in the wind?</p> <ul style="list-style-type: none"> • Garden Grabbing – difference between gardens not in the public eye and those which contribute to the open nature of particular areas. • Environment – Clifftop protection a key target (including 1,000 person response to planning questionnaire) – follow up in Local Plan examination on how Neighbourhood Plans could specify coastal management area. • Development Envelopes seem an acceptable approach – need also for Tregurrian and Watergate • Hotels and their setting – report had been upgraded. Are there any areas where Hotels should not be replaced by housing (eg Narrowcliff?) • Economy – need for start up business space (conflicts with saved Restormel policies?) • Infrastructure – still the most commonly raised concern by residents. Possibly look at policy once minimum housing numbers reached that future developments prove they don't exacerbate infrastructure problems – discussed with James at Steering Group, no real ideas. This is such a key issue for residents, Plan will have to deal with it – a recent appeal noted that anecdotal concern is not enough, needs have evidence of under capacity. Possible study of evidence from schools, surgeries and pharmacists as to how they have responded to market demand in the past - Claire to see if any historical data available; Kingsley informally confirmed they anticipated a pharmacy and/or surgery as part of their development. 	CH
7	<p>NEXT MEETING</p> <p>Normal third Thursday of month at 11am –19th May</p>	