

NEWQUAY NEIGHBOURHEAD PLAN: WORKING PARTY MEETING

11am 19 May 2016 Room 11 Marcus Hill

Present: NTC: Joanna Kenny (notes) John Rainbow
CRCC: Claire Hurley,
Cornwall Council: Esther Richmond
Apologies: Tracy Edwards, Colleen O’Sullivan Darren Daniels,
 Ghislaine Gwilliam, Sandy Carter, Margaret North, Dave Sleeman,

ITEM	NOTES	ACTION
1	<p>ADMINISTRATION</p> <p>i. Action points: (long outstanding)</p> <ul style="list-style-type: none"> • Working Party Administration, TOR etc : Andy Curtis to progress at Planning Committee. • Still need Colan refusal letter <p>ii. Basecamp</p> <ul style="list-style-type: none"> • The new members on the Working Party to be provided with access to Basecamp. Could be used for different versions of policy documents. Action: Need to clarify who has access • All publically available information, information documents, meeting notes etc should be recorded on the Website – via Louise Sykes in the Town Council office <p>iii. Budget</p> <ul style="list-style-type: none"> • Following the award of the latest DCLG grant, the NTC Planning Committee who control the budget approved the revised budget of £37,300 for the entire project • An application for a £10,000 grand to ‘Awards for All’ had been made. Taking up to 4 months to process, this money intended to engage response during the formal consultation currently scheduled for September/October. • Current funding should support a house to house questionnaire (with reply paid envelopes in June/July). Coleen had provided a generalised quote – it was agreed that: 	<p>JK/AC</p> <p>CRCC</p>

	<ul style="list-style-type: none"> ○ The print run would be for 10,000 as was the Town Crier. Joanna to ask Town Council for address list (TR7 + 100 or so in TR8) ○ Number of pages would aim to be less than provided in the quote. Claire to work on the design with our consultants working on LCA and Design; based on the three themes (Environment, Design, Economy) and Miscellaneous for anything not fitting easily into the main themes. ○ We would probably take the advice to go for a colour option but take quotes on printing it externally. Claire to obtain quotes. ○ We would hope to illustrate the questionnaire with contributions from the schools competition – may need to re-photograph since original photos corrupted ● Website <ul style="list-style-type: none"> ○ Needs review and redesign – Joanna and Tracy to meet with Louise ○ Need to ensure that opening screen has a regularly updated entry for latest news 	<p>JK</p> <p>CH</p> <p>CH</p> <p>JK</p> <p>JK/TE</p> <p>JK</p>
<p>2</p>	<p>SCHEDULE FOR PLAN PRODUCTION</p> <p>Local Plan still scheduled to be adopted in August/September 2016 – some officers anticipate November depending on Examining Inspector’s report and the possible need for a further round of consultation. It was agreed that a realistic Plan Production would be:</p> <ul style="list-style-type: none"> ● March/June Landscape Evaluation Phase I, led by consultant Kath Statham. Areas had been assigned to various volunteer teams and they were targeted to report back by end of June (i.e. last Wednesday of the month A Training session took place on 9th April, areas had been allocated to various teams, due to report back at normal last Wednesday meeting on 29th June. ● June/July Landscape Evaluation Phase II – terms of reference to be agreed between Kath and Claire but should include Settlement Edge analysis (Newquay Town, Watergate, Tregurrian) and Renewables Sensitivity analysis ● May/June Design Policies Consultant Tim Kellett to 	<p>CH</p>

	<p>propose policies</p> <ul style="list-style-type: none"> • May/July: Following An Economy Workshop on 20th April – agreed similar needed for Tourism and Retail. • May/June Work with Schools on appropriate Apps/Video/Web publicity • June:/July Parish Allocations Document – just to identify which numbers from the Local Plan were in the Parish . Not appropriate to do 5 year land supply as that was Cornwall wide • July – liaise with neighbouring parishes (Colan, Crantock, St Mawgan, Newlyn East (?)) • July – liaise with statutory bodies – to be identified • June July- need a specific session on outline policies – including working party, active steering group members, consultants • June/July – public consultation on outline policies, house to house questionnaire/ response paid • July/August– Issue confirmation, analysis of supporting evidence , identify gaps • August: Policy writing + SEA scoping exercise (if necessary). CRCC would provide basis and evidence, Cornwall Council to write • September/October Formal 6 week public consultation on detailed policies. Should include article in ‘The Crier’, stand at Fish Festival, public exhibition in TIC (to be confirmed) Consider Events and House to House leaflet (+ reply paid) • September Youth Referendum - to be arranged by schools • November - submit Plan to Cornwall Council, provided Local Plan adopted. 	<p>CH JK</p>
<p>3</p>	<p>SCHOOLS LIAISON</p> <p>A catch up meeting was being scheduled in June</p>	
<p>4</p>	<p>STEERING GROUP</p> <p>To be scheduled – June 22nd looked a good date. Hopefully able to approve draft consultation document.</p>	

5	<p>THEME DEVELOPMENT</p> <ul style="list-style-type: none"> • Environment, Landscape and Habitant, in two phases: <ul style="list-style-type: none"> ○ Dedicated working party set up led by Colette Bingham and meeting last Wednesday of each month ○ Phase 1 Landscape Character Assessment Volunteers currently assessing main areas ○ Phase 2 – Claire to discuss with Kath, need Settlement Edges Analysis and Renewables sensitivity analysis ○ Connectivity – inc cycle paths, May be covered at the higher level Local Plan – with no more than a statement in the Neighbourhood Plan – say that estates needed to be planned to fit into an appropriate infrastructure linking roads and providing pedestrian walkways to encourage a community feel – discuss with Dave Edmondson. ○ Housing – Productive workshop held and supporting paper produced. Deskwork required to produce Local Allocations Document Some issues passed to policy development • Economy – (and Tourism). <ul style="list-style-type: none"> ○ CRCC has updated the Hotel Study with current facts ○ Local Plan indicates that Neighbourhood Plan should do an Employment Space Study. ○ Economy workshop held. Policy for old Jewsons site – may conflict with Restomel saved policy (Affordable Housing) while the feedback was for starter business space and housing only on a 100% exception basis ○ Two further meetings on Tourism and Retail to be scheduled. • Design (including Heritage, shop fronts etc). Workshop had taken place on April 2. Tim Kellett to be commissioned to propose policies or Design Guide • Miscellaneous <ul style="list-style-type: none"> ○ Need to include consultation to get developer’s perspective is included – both small and large. A subgroup with separate meetings with each developer? Darren to liaise with Chris Luxon ○ Community Facilities – propose as a project outside 	<p>CH</p> <p>CRCC</p> <p>CH</p> <p>CH</p> <p>DD</p>
----------	--	---

	<p>the Plan?</p> <ul style="list-style-type: none"> ○ The PP policies (mostly referring to Central Newquay) had been removed from the draft Local Plan – need to review if any needed to be included or expanded. ○ Need to identify valued open spaces, conservation areas, specific street scenes, Retail Centres (including Chester Road) ○ Colleen had circulated information on local Article 4 directions exist ○ JK has produced a table of planning decisions at Town Council over last 3 years – several common themes appearing – Environment, HMOs, Garden Grabbing etc. A living document to be kept updated 	
<p>6</p>	<p>POSSIBLE POLICIES</p> <ul style="list-style-type: none"> ● Feedback from presentations requires each identifiable area (Pentire, Porth, Minor etc) to be covered separately? ● Definition of sufficient parking but that would include available street parking – any difference for HMOs? needed written evidence of need ● HMOs – consider policy being developed in Falmouth – a problem if over 30% (say) in any street – would need an Article 4 direction ● Urban Design – refer to separate guide; can talk about size, sustainable/energy efficiency. Also a section on local climate conditions – salt, wind etc. E.g. Materials, Poor quality gate fixings fail in the wind? ● Garden Grabbing – difference between gardens not in the public eye and those which contribute to the open nature of particular areas –or required to protect drainage. Need to be identified. ● Environment – Clifftop protection a key target (including 1,000 person response to planning questionnaire) – follow up in Local Plan examination on how Neighbourhood Plans could specify coastal management area. ● Development Envelopes seem an acceptable approach – need also for Tregurrian and Watergate ● Hotels and their setting – report had been upgraded. Are there any areas where Hotels should not be replaced by housing (eg Narrowcliff?) ● Economy – need for start up business space (conflicts with 	

	<p>saved Restormel policies?)</p> <ul style="list-style-type: none"> • Infrastructure – still the most commonly raised concern by residents. Possibly look at policy once minimum housing numbers reached that future developments prove they don't exacerbate infrastructure problems – discussed with James at Steering Group, no real ideas. This is such a key issue for residents, Plan will have to deal with it – a recent appeal noted that anecdotal concern is not enough, needs have evidence of under capacity. Possible study of evidence from schools, surgeries and pharmacists as to how they have responded to market demand in the past - Claire to see if any historical data available; Kingsley informally confirmed they anticipated a pharmacy and/or surgery as part of their development. 	<p>CH</p>
<p>7</p>	<p>NEXT MEETING</p> <p>As normal third Thursday of month at 11am – 16th June</p>	