

NEWQUAY NEIGHBOURHEAD PLAN: WORKING PARTY MEETING

11am 24 February 2016 Room 11 Marcus Hill

Present: NTC: Sandy Carter, Joanna Kenny (notes)
 CRCC: Claire Hurley,
 Cornwall Council: Esther Richmond,

Apologies: Tracy Edwards, Darren Daniels, Colleen O’Sullivan
 Ghislaine Gwilliam, Margaret North Dave Sleeman

ITEM	NOTES	ACTION
1	<p>ADMINISTRATION</p> <p>1. Action points: (long outstanding)</p> <ul style="list-style-type: none"> • Working Party Administration, TOR etc : Andy Curtis to progress at Planning Committee. • Still need Colan refusal letter • Colleen O’Sullivan had confirmed that Cornwall Council resource (without charge) would be able to provide the text for policies based on issue, evidence and proposed solution. Also provided answers to action points – Esther Richmond to circulate <p>2. Basecamp</p> <ul style="list-style-type: none"> • The new members on the Working Party to be provided with access to Basecamp. This site, now rarely used (last upload July 2015), but can be used to share non-public documents (e.g. CRCC cost monitoring)– budget progress, drafts etc. • All publically available information, information documents, meeting notes etc should be recorded on the Website – via Louise Sykes in the Town Council office <p>iii. Budget</p> <ul style="list-style-type: none"> • Claire to produce a report recording CRCC spend including cost of external consultants against the two invoices issued so far (funded by the existing grants of £7,000 and £4,000) – note done. • DCLG had recently awarded a further £4K grant to the NNP 	<p>JK/AC</p> <p>ER</p>

	<ul style="list-style-type: none"> • September – public consultation on detailed policies plus Youth Referendum • September/October(early) – submit Plan to Cornwall Council 	
<p>3</p>	<p>STEERING GROUP</p> <p>Next meeting proposed for mid-March to avoid Town Council meetings. Claire to request availability, if necessary the meeting could take place in Newquay Centre</p> <p>Note: Meeting scheduled for 16th March in Newquay Centre</p>	
<p>4</p>	<p>THEME DEVELOPMENT</p> <ul style="list-style-type: none"> • Environment, Landscape and Habitant, in two phases: <ul style="list-style-type: none"> ○ Phase 1 Landscape Character Assessment Kath doing desk study – volunteer workshop likely to be 2 April (Saturday at Newquay Centre + site visit) with survey completed within the month. Questionnaire to gather evidence of community value distributed and available on web. Claire to confirm date with Kath and Colette. ○ Phase 2 – Claire to discuss with Kath, need Settlement Edges Analysis and Renewables sensitivity analysis • Housing – Productive workshop held and supporting paper produced. Deskwork required to produce Local Allocations Document and, possibly, a local 5 year housing supply. Some issues passed to policy development • Economy – (and Tourism). CRCC has updated the Hotel Study with current facts – Colleen would investigate if Cornwall Council had done any work on demand for different types of accommodation. Local Plan indicates that Neighbourhood Plan should do an Employment Space Study. Gill Moore was looking at the approach and would report back. • Design (including Heritage, shop fronts etc). The NNP likely to contain a simple policy of referring to a Local Design Guide. Proposed to employ contractor, involved in earlier studies. Initial proposals include desk study followed by half day workshop – proposed cost for first stage up to workshop £875. Len Shepherd could be a contact for Heritage. 	<p>CH</p> <p>CH</p>

	<ul style="list-style-type: none"> • Need to include consultation to get developer’s perspective is included – both small and large. A subgroup with separate meetings with each developer? Darren to liaise with Chris Luxon • Connectivity – inc cycle paths, May be covered at the higher level Local Plan – with no more than a statement in the Neighbourhood Plan – say that estates needed to be planned to fit into an appropriate infrastructure linking roads and providing pedestrian walkways to encourage a community feel – discuss with Dave Edmondson. • Community Facilities • Local expansion on policies included for Newquay which mostly refer to central Newquay. Need to identify valued open spaces, conservation areas, specific street scenes, Retail Centres (including Chester Road) – Colleen to check if any Article 4 directions exist • Specific task to review last few years of Planning Meeting minutes and other statements for issues and policies - provide written evidence of need for policies 	<p>DD</p> <p>C O’S</p> <p>JK</p>
<p>5</p>	<p>POSSIBLE POLICIES</p> <ul style="list-style-type: none"> • Feedback from presentations requires each identifiable area (Pentire, Porth, Minor etc) to be covered separately in plan • Definition of sufficient parking but that would include available street parking – any difference for HMOs? needed written evidence of need • HMOs – consider policy being developed in Falmouth – a problem if over 30% (say) in any street – would need an Article 4 direction • Urban Design – refer to separate guide; can talk about size, sustainable/energy efficiency. Also a section on local climate conditions – salt, wind etc. E.g. Materials, Poor quality gate fixings fail in the wind? • Garden Grabbing – difference between gardens not in the public eye and those which contribute to the open nature of particular areas. • Cliff Edge/Coastal Strip protection – in the news in the light of contentious applications – to fit in with Cornwall Council’s Coastal erosion policy – preserves both view and cliffs (no developments requiring cliff works?) 	

	<ul style="list-style-type: none"> • Development Envelopes seem an acceptable approach – need also for Tregurrian and Watergate • Hotels and their setting – report had been upgraded. Are there any areas where Hotels should not be replaced by housing (eg Narrowcliff?) • Infrastructure – still the most commonly raised concern by residents. Possibly look at policy once minimum housing numbers reached that future developments prove they don't exacerbate infrastructure problems – Claire to discuss with James the possibilities 	CH
6	<p>NEXT MEETING</p> <p>Normal third Thursday of month at 11am –17th March</p>	