

NEWQUAY NEIGHBOURHEAD PLAN: WORKING PARTY MEETING

11am 22 January 2015 Room 11 Marcus Hill

Present: NTC: , Margaret North Dave Sleeman, Joanna Kenny (notes)
CRCC: Claire Hurley,
Cornwall Council: Colleen O’Sullivan

Apologies: Esther Richmond, Tracy Edwards, Darren Daniels,
 Sandy Carter, Ghislaine Gwilliam

ITEM	NOTES	ACTION
1	<p>ADMINISTRATION</p> <p>i. Action points: (long outstanding)</p> <ul style="list-style-type: none"> • Working Party Administration, TOR etc : Andy Curtis to progress at Planning Committee. • Still need Colan refusal letter <p>ii. Basecamp</p> <p>The new members on the Working Party to be provided with access to Basecamp. This site, now rarely used, can share non-public documents – budget progress, drafts etc. All publically available information, information documents, meeting notes etc will be recorded on the Website</p> <p>iii. Budget</p> <ul style="list-style-type: none"> • NTC Planning Committee had authorised a sum of £2,400 for professional support for the Landscape Environment survey following the Steering Group recommendation • CRCC to produce a report recording their spend including cost of external consultants against the two invoices issued so far (funded by the existing grants of £7,000 and £4,000) – note not as yet added to Basecamp? • DCLG had recently announced the award of a further £4K grant to the NNP project – to be progressed after formal grant offer received. Once grant received, CRCC to issue a fresh invoice for the next £4K of spend. Thanks to Claire Hurley for producing 	<p>JK/AC</p> <p>CRCC</p> <p>CRCC</p> <p>JK/CRCC</p>

	<p>the ‘end of grant’ report for the previous grants and for processing the successful grant request.</p> <ul style="list-style-type: none"> Minimal spend (£246) against the NTC funding provided with £12,754 unspent. No further grants currently available so key to produce a new budget to submission of plan to ensure activities keep within the funds available <p>(Note: Colleen indicated that Cornwall Council might be able to provide a resource for the writing of policies at nil cost – she would check on the resources available)</p> <p>iv. Timetable for Plan Production</p> <p>In the light of the proposed new Local Plan schedule anticipating acceptance in September 2016, a new timetable for the production of the NNP was required – to aim for submission (at which point the Plan would have some weight in Planning Appeals) by the end of September (after the Youth Referendum)</p>	<p>JK/CRCC</p> <p>C o’S</p> <p>CRCC</p>
<p>2</p>	<p>PROGRESS</p> <ol style="list-style-type: none"> Scoping Survey: Now above 300 – surveys to be handed in from St Columb Minor presentation Art/Media competition. A very successful event generating some press reports and publicity for the NNP as well as the direct effect on entrants and their families. Thanks to Gill Moore for managing the provision of non-cash prizes and for the Schools, particularly Treviglas who provided some extras to make this a very special event. Spend came in at £186 (below the £200 authorised) With Local Plan rescheduling, Youth Referendum likely to be scheduled for the beginning of the academic year. The Youth Council had been reinstated – hopefully an early project would be to arrange the referendum. Claire and Joanna to liaise with the schools. Infrastructure is a constant issue raised in consultation. The NNP cannot directly “policy for infrastructure needs” arising from increased housing but the team would keep a watching brief on specific issues <ul style="list-style-type: none"> No apparent progress on proposed survey by Surgeries – Claire to keep in touch with David Purser and KCGG 	<p>JK</p> <p>JK/CH</p> <p>CH</p>

	<ul style="list-style-type: none"> • A planning application for Kingsley had indicated a new pharmacy to be provided as part of that development (actually in Colan) – Joanna to investigate • Along with major development work in the schools (with a major project in Tretherras), the Duchy had confirmed their plans to provide a new secondary school as part of their development in the growth area – the first stage to be completed in June 2018 ready for the start of the 2018 academic year (and subsequent stages to be planned as need arose) <p>v. Landscape and Environment Working Group was well established, led by Collette Beckham - meeting schedule now agreed as last Wednesday of every month, the next on 27th January.</p> <p>(Secretary’s note: Progress report by Collette emailed to Working Party members)</p>	JK
3	<p>LOCAL PLAN</p> <p>i. Schedule</p> <p>Colleen reported that:</p> <ul style="list-style-type: none"> • The changes to the draft Local Plan had been approved by Cornwall Council in December – and the new draft was being issued to the comment to the public from 25th January to 7th March. • It was proposed that the draft (along with any comments received) be presented to the Inspector in late March. Anticipated a public examination in May, lasting for a minimum of two months – with all going well the Plan being implemented in September 2016 <p>ii. Local Plan Effect on NNP</p> <p>The Local Plan has identified several issues and areas of policy it expected to be included in local Neighbourhood Plans. This included:</p>	

	<ul style="list-style-type: none"> • Housing Allocation Policy. Housing for “Newquay and Quintrell Downs” was 4,400 – most if not all already provided for by existing build and permissions. The NNP would need to split the numbers between the Parish of Newquay which the NNP covered and the numbers in Colan parish. • Employment Space Study. Colleen to check what work done on need and availability in Cornwall Council • Renewables Policy – Wind Turbines, Solar Farms - particularly for the rural area between Porth and Tregurrian • Local expansion on policies included for Newquay which mostly refer to central Newquay. Need to identify valued open spaces, conservation areas, specific street scenes, Retail Centres (including Chester Road) – Colleen to check if any Article 4 directions exist 	<p>C o’S</p> <p>C o’S</p>
<p>4</p>	<p>COMMUNICATION</p> <p>i. Events</p> <ul style="list-style-type: none"> • Presentation to St Columb Resident association on 20th January, possibly useful information coming out of Church survey of residents. Clear support for having individual sections for each area within the plan. <p>Secretary’s Note: subsequently contacted by Church survey organisers . Survey is running until April, covering the parish of St Columb Minor which covers from Bedowan Meadows to Ulalia Road as well as Minor. Happy to share analysis of results once they work how to do it. Initial 60 results from Blue School – themes: need for open spaces and playgrounds www.surveymonkey.com/r/BPZ7832</p> <p>ii. Publicity</p> <ul style="list-style-type: none"> • Need a new update/press report. Maybe award of grant, role of residents associations etc, Housing Workshop. Joanna to draft 	<p>Website</p>

	<ul style="list-style-type: none"> • Website would need to be updated with records and photos of various events <p>iii. Website</p> <ul style="list-style-type: none"> • Updates via Louise • Also need a Facebook entry – Darren to liaise with the Town Clerk. Once set up, needs commitment to regular posting <p>iv. Posters</p> <p>Review list and distribution when associated with a specific initiative</p>	
<p>5</p>	<p>STEERING GROUP</p> <p>Proposed meeting towards the end of March – but note conflict with Town meeting on 23rd and Environment Working Party on 30th. Claire to consult with attendees</p>	<p>CH</p>
<p>6</p>	<p>THEME DEVELOPMENT</p> <p>i. Might now not be necessary to schedule workshops for each theme,</p> <ul style="list-style-type: none"> • Environment, Landscape and Habitant – following workshop, enthusiastic group of volunteers planning to take this forward with Consultancy Report. Outline target for main work to be completed in May – fits in with proposed consultation period?. • Housing – A workshop had been scheduled for 4th February. This theme to include ‘Community Facilities and Infrastructure’ • Economy – (and Tourism) . CRCC had updated the Hotel Study with current facts – Colleen would investigate if Cornwall Council had done any work on demand for different types of accommodation. Gill Moore was looking at the approach and would report back. • Design (including Heritage, shop fronts etc) . The NNP likely to contain a simple policy of referring to a Local Design Guide. Rather than go the Workshop route, might be better to have a professionally produced study based on needs identified locally and already existing documents. 	

	<p>Claire to investigate estimated cost. Len Shepherd could be a contact for Heritage.</p> <ul style="list-style-type: none"> • Connectivity – inc cycle paths, May be covered at the higher level Local Plan – with no more than a statement in the Neighbourhood Plan – say that estates needed to be planned to fit into an appropriate infrastructure linking roads and providing pedestrian walkways to encourage a community feel – discuss with Dave Edmondson. 	
<p>7</p>	<p>OTHER ISSUES</p> <p>i. Cllr John Fitter had provided a contact for Tregurrian</p> <p>ii. Need to ensure developer’s perspective is included – both small and large. A subgroup with separate meetings with each developer? Darren to liaise with Chris Luxon</p>	<p>DD</p>
<p>8</p>	<p>POSSIBLE POLICIES (carried forward from previous meetings)</p> <ul style="list-style-type: none"> • Feedback from presentations requires each identifiable area (Pentire, Porth, Minor etc) to be covered separately in plan • Definition of sufficient parking but that would include available street parking – any difference for HMOs? needed written evidence of need • Urban Design – can talk about size, sustainable/energy efficiency. Also a section on local climate conditions – salt, wind etc. E.g. Materials, Poor quality gate fixings fail in the wind? • Garden Grabbing – difference between gardens not in the public eye and those which contribute to the open nature of particular areas. • Cliff Edge/Coastal Strip protection – in the news in the light of contentious applications – to fit in with Cornwall Council’s Coastal erosion policy – preserves both view and cliffs (no developments requiring cliff works?) • Development Envelopes seem an acceptable approach – need one for Tregurrian • Hotels and their setting – report had been upgraded. Are there any areas where Hotels should not be replaced by housing (eg narrowcliff?) • Specific task to review last few years of Planning Meeting 	<p>NTC</p>

	minutes and other statements for issues and policies - provide written evidence of need for policies Margaret volunteered to start on this	
9	NEXT MEETING Secretary's note: To be confirmed because of a meeting clash, a date towards the end of February to be agreed	JK