

**NEWQUAY NEIGHBOURHEAD PLAN: WORKING PARTY MEETING**

**11.00AM 26 February: Room 11 Marcus Hill**

**Present:**       **NTC:**       Dave Sleeman, Joanna Kenny (notes), Darren Daniels,  
Louise Sykes,  
**CRCC:**       Claire Hurley, Tracey Edwards  
**Apologies:**   Lynda Cherry, John Rainbow,  
Judie Bashford

ITEM	NOTES	ACTION
1	<p><b>PROGRESS</b></p> <p>i. <b>Scoping Survey:</b> 123 responses recorded plus two handed over – need more to make it statistically significant. Agreed to keep survey open until next consultation started.</p> <p>ii. <b>Analysis:</b> CRCC have produced an analysis of key themes (likely to be policy areas), available on Basecamp.</p> <p>Top themes (&gt; 50% selection)</p> <ul style="list-style-type: none"> <li>• Community Facilities</li> <li>• Natural Environment</li> <li>• Connectivity (i.e. transport, parking, footpaths)</li> </ul> <p>Secondary Themes (&gt; 30% selection)</p> <ul style="list-style-type: none"> <li>• Affordable Housing</li> <li>• Business (developments, training, Tourism)</li> <li>• Design (Houses, heritage (inc shop fronts),renewable energy</li> </ul> <p>CRCC present a report matching the themes against the Town Plan to the school’s meeting – available on Basecamp</p> <p><b>iii. Communications</b></p> <ul style="list-style-type: none"> <li>• The draft survey developed by the schools was due to be presented to CRCC by the end of the week. Expected to be three versions, one for students, one for parents – and one for the general public (the responsibility of the exercise) – to be discussed with March Steering Group</li> </ul>	

	<ul style="list-style-type: none"> <li>• Surveys (on Survey Monkey) should be linked the NP website. Possibly NTC issue a press release say two weeks in.</li> <li>• NTC to follow up whether progress reports were being published in press and on Web site.</li> <li>• A good display developed on the stand provided by CRCC, stored by JK</li> <li>• Display at Schools meeting not successful, not a suitable type of meeting – what is required are events where the public expect to browse. Planning Committee has authorised spend to book tables. Look to providing tables at the Trenance Cottages event on May 24<sup>th</sup> and July 5<sup>th</sup>. Will July 4<sup>th</sup> at Killacourt attract residents?</li> <li>• Town Crier article – text based on latest update report, JK to progress</li> </ul> <p><b>iv. Schools Liaison</b></p> <ul style="list-style-type: none"> <li>• Meeting took place 4<sup>th</sup> February. Schools Market Research project progressing supported by CRCC</li> <li>• Some media interest because of the involvement of schools – schools looking at Pirate FM proposal. Also CRCC has regular spot with Radio Cornwall – CRCC will progress</li> </ul> <p><b>v. Budget Spend</b></p> <ul style="list-style-type: none"> <li>• Spend still well within original £7K budget which would also fund the setup of the new dedicated Website – spend authorised by the Planning Committee. CRCC maintaining a report on Basecamp</li> <li>• New funding had been announced, an increased grant of £8K. CRCC to look at rules to see in Newquay could make further claim.</li> </ul> <p><b>vi. Possible Policies</b></p> <ul style="list-style-type: none"> <li>• Meeting discussed parking in new developments – can we have a policy that requires one parking place per bedroom? CRCC reported back the problem would be viability of the development – possibly look at design including communal</li> </ul>	<p>NTC</p> <p>JK</p> <p>CRCC</p> <p>CRCC</p> <p>CRCC</p>
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	<p>parking areas and effect on street parking?</p> <ul style="list-style-type: none"> <li>• Watergate Bay to be limited to Tourism developments only i.e. not appropriate for residential accommodation</li> <li>• Colour of Buildings – all depends on context; have a policy that buildings should fit into the context of the surrounding areas</li> <li>• Design needs to take into account local climate conditions – salt, wind etc. E.g. Materials, Poor quality gate fixings fail in the wind?</li> </ul>	
2	<p><b>WEBSITE</b></p> <p>i. Authorisation obtained from Planning Committee on 9/2/2015 for spend of the order of £70 + VAT for the “skin” and £300 + VAT for a day’s set up and training. Louise Sykes likely to be nominated the manager of the site.</p> <p>ii. Wordpress site had been set up – Meeting agreed spend of £10 to make domain name specific. Working Party would be sent out invitations to attend training – Louise to fix dates</p> <p>iii. Need a fixed path from the NTC home page to the NNP – say a static Icon or Tab?</p>	<p>LS</p> <p>NTC</p>
3	<p><b>OTHER PUBLICITY</b></p> <p>i. Posters – No apparent progress on distribution – agreed reorder action point as below for chasing up. Possibly need to schedule with the publicity on next surv3y</p> <p>Action to: Where:</p> <p>Joanna: Rowing Club, Heron Centre, Football Club Dentists (with John)</p> <p>Lynda: NTC Notice Boards, Disabled Club, Surgeries Hospital, Chiropodists, Children’s Centres (Trenance, St Columb Minor), Sports Centre</p> <p>Dave WI (Crantock St) – suggest giving a talk to WI,</p>	<p>JK</p> <p>LC</p>

	<p>Dave Sleeman to pursue</p> <p>Darren Happy Days, Bishops School, Morrisons</p> <p>Claire Jungle Jacks</p> <p>Judie/ Louise One Stop Shop, Library, for QS working party</p> <p>Further sites to be discussed with Steering Group</p> <p>ii. Supermarkets. Awaiting responses from supermarkets – Darren will chase up Morrisons.</p> <p>iii. Theme meetings, social events (for entry, complete a return), sponsors for entertainment?</p> <p>iv. Possible Photo/Media competition – would be independent of schools. Small prizes (possibly get Town Council to fund), Exhibition to interest parents – and the best selected to illustrate Plan Schedule after Easter – CRCC to scope, possible subjects: The ideal playpark, favourite place in Newquay, individual plan themes – environment, shops etc.</p>	<p>DS</p> <p>DD</p> <p>CH</p> <p>JB/LS</p> <p>DD</p> <p>CRCC</p>
<b>4</b>	<p><b>STEERING GROUP</b></p> <p>i. Next meeting had been scheduled for Thursday 26<sup>th</sup> March. Agenda to be produced at next Working Party meeting on 19<sup>th</sup> March</p> <p>ii. Reasonable response from attendees – Matthew Thompson of 15 an environmental expert is attending. Collette Beckham of AONB expressing an interest – Claire to follow up</p> <p>iii. Attenders once formally signed up as members to be given access to documentation on Basecamp</p> <p>iv. Working subgroups to be discussed – one volunteer already, Gill Moore, now an attender in her own right</p> <p>v. Need to ensure developer’s perspective is included – both small and large. Darren to raise with Chris Luxon. Possibly make this a subgroup with separate meeting</p>	<p>CH</p> <p>DD</p>

	vi. Subgroup might include “consultees” not Steering Group members	
<b>5</b>	<p><b>ACTION POINTS NOT COVERED ABOVE</b></p> <p><b>i. Working Party Administration, TOR etc :</b></p> <p>Andy Curtis to progress at Planning Committee</p>	AC
<b>6</b>	<p><b>AOB</b></p> <p>i. <b>AONB</b> conference next week – not directly concerning Newquay but Claire would report back</p> <p>ii. <b>Next Meeting.</b> As scheduled, third Thursday of month, 19<sup>th</sup> March 11am Room 11</p>	CH