

NEWQUAY NEIGHBOURHEAD PLAN: WORKING PARTY MEETING

11.00AM 18th September: Room 11 Marcus Hill

Present: **NTC:** Judie Bashford, Joanna Kenny (notes), John Rainbow, Dave Sleeman,
CRCC: Claire Hurley
Apologies: Lynda Cherry, Darren Daniels,

ITEM	NOTES	ACTION
1	<p>FEEDBACK FROM FISH FESTIVAL</p> <ul style="list-style-type: none"> i. A very successful initial event – 79 forms completed (5 not on email, 8 ticked volunteer.) ii. Agreed that CRCC admin staff would convert information (details/views etc) plus providing email list for bulk mailing blind copies – provide spreadsheet email list for Judie. iii. All signatories to have acknowledgment email–different text for volunteers. Text to be drafted and circulated by CRCC – once agreed Judie to despatch email, working party to deliver non email version. iv. Agreed to issue a press release – need to be issued by midday Monday to hit weeklies. Message – pleased with success of initial event – but will be consulting over next year and welcome comments, ability to online entry on website (so web survey facilities needed by Wednesday) Include Photos. CRCC to circulate draft text and supply photographs taken (on Friday?) v. Need to liaise with local papers, particularly ‘the Voice’ to see if we can arrange a monthly (?) column 	<p>CRCC</p> <p>CRCC</p> <p>CRCC</p> <p>NTC</p>
2	<p>WEBSITE</p> <ul style="list-style-type: none"> i. Andy Curtis had prepared sample web page on NTC website – Icon link from main page needed. Perran of CRCC has Web expertise – could assist. Claire to raise with Perran. <p>Note: spoke to Andy – happy to work with Perran. Andy has obtained separate domain name (Newquay.Plan (?)) so NNP could have separate site with link from main site.</p>	<p>CRCC</p>

	<p>ii. Survey monkey for initial survey to be available from Wednesday when press story hopefully in weeklies.</p>	
<p>3</p>	<p>SURVEYS</p> <p>Expected to be three iterations over next three/four month cycles, each one supplying a greater level of details as themes and policies. The first survey produced for Fish Festival would be a ‘Scoping Survey’ identifying themes of importance to residents</p> <p>i. Agreed encourage information collected on that survey up to December. In January a report back report to be produce as a precursor of the next more detailed survey.</p> <p>ii. Posters needed – for Town Council noticeboards, also any general gathering sites not suitable for leaflets. Current design needs contact details – CRCC to provide design – NTC can laminate and distribute as required</p> <p>iii. Leaflets/Surveys to be made available anywhere public gathering – suggestions Library, One Stop Shop, Doctor’s Surgeries, Dentists, Chiropractors, Childrens Centres, WI, JungleJacks (at Treloggan), Sports Centre, Heron Centre. NTC Working Party to organise distribution after Web site ready.</p> <p>iv. Judie to contact QS Working Party to identify any other sites they have found useful in distribution of Crier</p> <p>v. Judie to write to Supermarkets (Morrisons, Sainsburys, Aldi, Asda (not Tesco Express)) to ask for spot to engage with shoppers between now and December – and next year - preferably Saturday morning but any time acceptable</p> <p>vi. Attempt to place table or share table at any event where residents gather:</p> <ul style="list-style-type: none"> • Beer Festival – Darren to organise • Tretherras Craft Fair/Christmas Far – Joanna to grab a spot on Cancer Research tables • Any other suggestions welcome 	<p>CRCC /NTC</p> <p>NTC</p> <p>JB</p> <p>JB</p> <p>DD</p> <p>JK</p>

<p>4</p>	<p>MEETING WITH HEADS OF SECONDARY SCHOOLS</p> <p>i. Scheduled September 24th at 1.30pm Treviglas with the heads (or their representatives of both Secondary Schools to discuss how schools could get involved. Ask for Angela PA to headmistress</p> <p>ii. Agreed useful if someone from CRCC could attend.</p> <p>iii. Dave Sleeman to develop a presentation that could be used for pupils</p> <p>iv. Ideas to be discussed – Their views, Likely first time voters, Community projects, Evidence gathering, update of Land/Hotel reports, Clinics to assist online entry</p>	<p>CRCC</p> <p>DS</p>
<p>5</p>	<p>STEERING GROUP</p> <p>i. While Town Council responsible for registering plan – and hold budget, Assessors would require evidence of Community leadership from outside the Council that steered and directed the plan.</p> <p>ii. Aim for a group of around 12 – suggestions:</p> <ul style="list-style-type: none"> • Regeneration Forum (via Andy Cole), • BiD (their office), • NCCT (Rachel Craze, also Bid) • Pentire and Porth Residents Associations (Lorraine Harrison/Jean Smith - Central/Treloggan/Mayfield already represented by Working Party members), • Newquay in Bloom (Mavis Warman, • Tourist Industry <ul style="list-style-type: none"> ▪ Hotels (try Howard Young of Bristol Hotel) ▪ Will Ashworth, Watergate Bay, chaired 20 year plan) • Landowners (Tim Grey of Duchy), • Tourist Industry (Will Ashworth of Watergate, also chaired ‘20 Year Plan’) • WI (Dave can give contact,) • Schools (discuss 24th), <p>- any more?</p>	<p>AC</p>

	<p>iii. Invitations to named individuals – but asked if not interested to suggest alternatives. CRCC to draft suggested text</p> <p>iv. Suggest first meeting 7pm 26 November and thereafter scheduled at 2 monthly intervals to September 2015 (i.e. after Neighbourhood Plan drafted)</p>	CRCC
6	<p>ACTION POINTS NOT COVERED ABOVE</p> <p>i. Plan Registration</p> <p>Due on 12th September – still awaiting confirmation</p> <p>ii. CRCC Invoice</p> <p>Invoice to cover grant spend this year being progressed and should be dispatched imminently. CRCC to provide monthly spend against initial budget of £7K</p> <p>iii. CRCC Basecamp</p> <p>Online project management tool – hold libraries of documents and single masters. CRCC would set up and email invitations</p> <p>iv. Link with Town Council publications</p> <p>Andy Curtis has this in hand via QS committee</p> <p>v. Working Party Administration, TOR etc</p> <p>Andy Curtis to progress at Planning Committee</p>	<p>CRCC</p> <p>CRCC</p> <p>AC</p> <p>AC</p>
7	<p>AOB</p> <p>i. Evidence James Evans had done an initial survey of evidence already available (Framework etc) – CRCC to provide copy</p> <p>Next Meeting As scheduled, 16th Oct i.e. third Thursday of the month 11am Room 11, Marcus Hill. Tracey not Claire would attend</p>	CRCC