

NEWQUAY NEIGHBOURHEAD PLAN: WORKING PARTY MEETING

11am 1 September 2016 Room 11 Marcus Hill

Present: NTC: Joanna Kenny (notes) John Rainbow, Dave Sleeman, Margaret North
CRCC: Claire Hurley,
Cornwall Council:
Apologies: Tracy Edwards, Esther Richmond, Colleen O’Sullivan Ghislaine Gwilliam, Sandy Carter,

ITEM	NOTES	ACTION
1	<p>ADMINISTRATION</p> <p>i. Action points: (long outstanding)</p> <ul style="list-style-type: none"> • Working Party Administration, TOR etc : Andy Curtis to progress at Planning Committee. • Still need Colan refusal letter <p>ii. LLCA</p> <p>Colette Beckham had had to drop out of the Landscape Assessment work. The Working Party expressed their thanks to her – a major part of the policies in the Plan are due solely to Colette’s hard work as a volunteer</p> <p>iii. Basecamp</p> <ul style="list-style-type: none"> • Some User Id to new version of Base camp issued – Tracey to check whether all members of Working Party and Steering Group had access and would issue UserIds as necessary. • Colleen would be putting a first draft policy document for review on basecamp towards end of September. <p>iv. Budget</p> <ul style="list-style-type: none"> • The Planning Committee had authorised a new budget based on the original budget plus the successful award of grant funding £29,600 – plus an optimistic £2,400 of the remaining possible DCLG grant. 	<p>CH</p> <p>CH</p> <p>JK</p>

	<ul style="list-style-type: none"> • CRCC to produce current spend (including payment of Consultants) • CRCC to produce invoice to show how last grant of £4,600 spent. Once end of grant report, submitted a new application for the final £2,400 available would be submitted to DCLG. • The application for a £10,000 grant from ‘Awards for All’ for consultation had been successful. This would cover the cost of the proposed Residents’ survey and for events in the formal consultation period. <p>iv Website</p> <p>Needs major review and update. And a link to the online Questionnaire. Tracey would set up a meeting with Louise and Joanna and progress updates</p>	<p>JK</p> <p>CRCC</p> <p>CRCC</p>
<p>2</p>	<p>SCHEDULE FOR PLAN PRODUCTION</p> <p>Local Plan now appears likely to be adopted in November/December which reduces some of the pressure on the NNA Plan production. It was agreed that a realistic Plan Production would be:</p> <ul style="list-style-type: none"> • March/November Landscape Evaluation Phase I, led by consultant Kath Statham. The volunteer teams were reporting back at the July Environment meeting. Most inspections had been completed but how it was documented needed review by Kath. Kath would be attending the monthly LCA meeting on 28th September • Landscape Evaluation Phase II – terms of reference to be agreed between Kath and Claire but should include Settlement Edge analysis (Newquay Town, Watergate, Tregurrian) and Renewables Sensitivity analysis. There would probably be a need for Volunteer work for Phase II – some concern that Kath has been elusive, need to be specific to let volunteers know what was required. • May/November Design Policies following feedback from Residents. • May/October Economy (plus Tourism and Retail). Individual meetings with interested parties had taken place. Any resulting policies were not seen as headline policies – and may 	

	<p>be covered by Cornwall Council’s allocation document.</p> <ul style="list-style-type: none"> • July/October Parish Allocations Document – just to identify which numbers from the Local Plan were in the Parish as opposed to area identified in the Local Plan as ‘Newquay and Quintrell Downs’ . A further allocations document was being produced by Cornwall Council to meet employment site targets. These seem likely to be covered by Nansledon and the Aerohub. Our local work, however, indicated we need additional policies for Newquay itself – specifically the old Jewsons site – additionally other sites identified in earlier Restormel documents considered. • October/November post questionnaire– liaise with statutory bodies – to be identified - and neighbouring parishes on draft policies. • September/October Issue confirmation, analysis of supporting evidence , identify gaps • August/October Policy documentation - CRCC would provide basis and evidence, Cornwall Council to co-ordinate • November/December Formal 6 week public consultation on detailed policies. May need SEA analysis at same time. <ul style="list-style-type: none"> ○ As well as events, it had been confirmed that the TIC could house a small exhibition over the winter months ○ Events and communications funded by ‘awards for all’ Grant • January 2017 - submit Plan to Cornwall Council • 	
<p>3</p>	<p>SCHOOLS LIAISON</p> <p>A meeting to be scheduled in September. Topics include timing of and arrangements for the Youth referendum. Pupils to be encouraged to complete the Residents Questionnaire.</p>	
<p>4</p>	<p>STEERING GROUP</p> <p>Last meeting took place on 22 June – main topic was a review of the proposed questionnaire. Next meeting to be scheduled after analysis of Questionnaire returns in November.</p>	

<p>5</p>	<p>PUBLIC CONSULTATION</p> <ul style="list-style-type: none">• Fish Festival 16th – 18th September: The project would be taking a table at the Fish Festival from 16th – 18th September – the theme would be the introduction of the Residents Questionnaire<ul style="list-style-type: none">○ Claire volunteered to design and set up an appropriate stall on day 1 and take it down on Sunday evening○ A rota was set up to man the stall over the three days – many thanks to John Rainbow, Margaret North and Dave Sleeman from the working party – and subsequently by Cllr John Fitter from the Planning Committee. • Residents Questionnaire<ul style="list-style-type: none">○ A Questionnaire had been designed by CRCC and the Design and LCA consultantss aimed at identifying whether residents generally supported the aims of the main policy areas. 16 pages with the Page 1 & 2 and the back page in colour introducing the NNP and the Questionnaire. To be distributed by Royal Mail with reply paid envelope. Current budget was £5,200 paid out of the ‘Awards for All’ grant plus mail cost of returns.○ To be produced by Cornwall Council print services, distributed to every resident household (not necessarily on the electoral roll) – Joanna to provide suitable address spreadsheet and Claire to liaise with the print unit.○ Return target date would be 21st October – a press release would be issued and a local website issued. Finally ‘the Town Crier’ delivered by the Town Council from 11th October to every TR7 household would remind residents to complete○ CRCC to manage input of paper returns data	
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<p>6</p>	<p>POSSIBLE POLICIES</p> <ul style="list-style-type: none"> • Feedback from presentations requires each identifiable area (Pentire, Porth, Minor etc) to be covered separately? • Definition of sufficient parking but that would include available street parking – any difference for HMOs? needed written evidence of need • HMOs – consider policy being developed in Falmouth – a problem if over 30% (say) in any street –Article 4 direction • Urban Design – refer to separate guide; can talk about size, sustainable/energy efficiency. Also a section on local climate conditions – salt, wind etc. E.g. Materials, Poor quality gate fixings fail in the wind? • Garden Grabbing – difference between gardens not in the public eye and those which contribute to the open nature of particular areas –or required to protect drainage? • Environment – Clifftop protection a key target (including 1,000 person response to planning questionnaire) – follow up in Local Plan examination on how Neighbourhood Plans could specify coastal management area. • Development Envelopes seem an acceptable approach – need also for Tregurrian and Watergate • Hotels and their setting – report had been upgraded. Are there any areas where Hotels should not be replaced by housing (eg Narrowcliff?) • Economy – need for start up business space (conflicts with saved Restormel policies?) • Infrastructure – still the most commonly raised concern by residents. Possibly look at policy once minimum housing numbers reached that future developments prove they don't exacerbate infrastructure problems – discussed with James at Steering Group, no real ideas. This is such a key issue for residents, Plan will have to deal with it – a recent appeal noted that anecdotal concern is not enough, needs hard evidence of under capacity. Kingsley informally confirmed they anticipated a pharmacy and/or surgery as part of their development. Need to limit plan to what it can do – and refer out to other initiatives, particularly in NHS, 'Living Well' 'Starting Well' and other initiatives. 	
<p>7</p>	<p>NEXT MEETING As normal third Thursday of month at 11am 20th October</p>	